

St. John the Baptist
School Board Meeting-Minutes Thursday, August 4, 2011

Attendees: Ed McNett, Diann Fischesser, Adam Dengel, Jim Hepp, Roger Hollstegge, MJ Speed, Steve Williams, Father Tim Kallagher, Father Steve Kolde, Father Jim Meade, Mrs. Vicki Borgman, Mrs. Chris Smith, Bill Marshall, Donna Sunderhaus, Pat Palumbo, Karen Volz

Opening- 6:30pm with a prayer. May meeting minutes approved

New Business-

Election of New Officers –Vice President Position went unfilled. Topic to be revisited. MJ Speed will become Secretary. Finance Committee Members will be Roger Hollstegge and Adam Dengel.

Financial Presentation- Pat Palumbo reported on the outcome of several summer meetings between Ms. Blum, the business managers and pastors of each parish. School budget year in review for 2010-2011 school year along with 2011-2012 budget and school expenses were studied. After several years of deficit spending, last school year did not see deficit spending and 2011-12 year budget does not project deficit spending. Per student parish contributions for tuition will remain the same. (\$527) The school board's role in planning next year's budget was reviewed along with timeline for budget preparation. School board members will start planning in November with the goal of presenting a budget to the parish business managers and parish councils in December, prior to school board voting on the budget.

Reports-

Principal. Ms. Blum shared her vision for the school as having a unified faculty and staff that will strive to enrich its student's lives spiritually, academically and emotionally. St. John's children will go forth enthusiastically embracing their faith and life long learning. Two teachers have been hired. Mrs. Mindy Sanders for 1st grade and Mrs. Vicki McKendry for 6th grade. Interviews are still in process for the Director of Religious Education. Enrollment is 435 students, K-8 and 39 preschoolers. Ms. Blum review the State and Federal Auxiliary Services and funding to the school. St. John's is half way through the accreditation process. Internal review will occur this fall and external reviewers will come in February or March.

Pastors- Father Steve reported SJN festival is Labor Day weekend. The priests have met and developed the schedule for religious services for the upcoming school year. Father Jim thanked the search committee for the task of reviewing resumes and interviewing principle candidates.

Development- New family picnic set for August 6, 2011 after 4:30pm mass. School Development Team met with the parish business managers, principal and pastors to discuss a collaborative approach to tuition assistance. Alumni Annual Appeal to be launched in October 2011. Funds raised through this appeal would benefit: Tuition assistance for families in need, technology program and funding for a school marketing program. New Years Eve dinner dance and auction scheduled for Saturday December 31st in SJB parish center. Funds raised would benefit St. John's School tuition assistance/financial aid program. First planning meeting set for Monday August 22 at SJB.

Old Business

Constitution Changes- Ed McNet presented a handout with some current constitution language and proposed changes to make the language clearer. Members were asked to review the handout and give feedback. A possible amendment may be introduced outlining the procedure for using reserve funds or extra funds the school may at times have.

New Business

School Year Kick off Events - New Family Mass and Picnic (Aug 6), Prayer Service and Open House (Aug 25) and PTO Boohoo breakfast (Aug 29).

Lunch and After School Care Financial Management-Several examples presented of accounting/billing inconsistencies or mistakes with the cafeteria and aftercare program. No one in attendance with detailed knowledge of either's accounting systems.

School Board Involvement- Discussion about school board members being visible as representatives of school board, at school events. Discussed each school board member writing one article a year in the Blue Jay Flyer. Goal is to be more visible so that parents could express their ideas or opinions regarding the school to a school board member.

Open Discussion

School Board Meetings – Decided to keep SB meeting on the first Thursday of the month at 6:30pm in the Parent Resource Room in SJB School. **Exception: Feb and April meetings will be the 2nd Thursday of the month at 6:30 at SJB to compensate for conflicts with Open House and Holy week.**

Adjourned: 8:00pm with prayer Next meeting 6:30pm September 1st.